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State of Wisconsin

Department of Health and Family Services

Child Welfare Case Process Committee Overview Wisconsin Program Enhancement Plan February 2005

Description

The role and mission of the Child Welfare (CW) Case Process Committee is to assure that the expectations of families and the actions of child welfare professionals are guided by clear and comprehensive policies and standards of practice. This will be accomplished by clarifying and developing policies, guidelines, and standards of practice that improve the safety of children and that support families served by the child protective services system.

Meeting Schedule

The Child Welfare Case Process Committee will meet at the Pyle Center from 9:30 – 3:00 PM on the following dates: March 9, 2005; April 5, 2005; May 4, 2005; June 8 and 9, 2005; July 18, 2005; August 30, 2005; September 20 and 21, 2005; October 31, 2005; and November 29 and 30, 2005.

Workgroups and Assignments

The Child Welfare (CW) Case Process Committee, with representatives from county, state, tribal, and private agencies, has divided into three workgroups specific to the case process. The workgroups and assigned tasks are as follows:

1. Safety
 - B.1.a. Update safety standards (July 2005)
 - B.1.b. Issue instructions/documenting safety (October 2005)
 - H.3. Policy on assessing safety with relatives (July 2006)
2. Access/Initial Assessment
 - A.1.c. Issue access standards (October 2005)
 - A.2.a. Develop policy on multiple reports (October 2005)
 - A.2.b. Review policy on case findings/issue numbered memo (January 2006)
3. Ongoing Services
 - N.2. Identify items for Ongoing Standards from the 5-Year Child Welfare Plan (July 2005)
 - N.2. Interim numbered memo – family interaction (July 2005)
 - J.3.a. Determine barriers to engagement – focus group (October 2005)
 - J.4. Develop policy on caseworker contact with parent/family (October 2005)
 - F.1.a. Develop policy on family interaction (January 2006)
 - F.1.b. Revise Ongoing Standards (January 2006)
 - J.1.a. Revise standards regarding the Family Assessment (January 2006)
 - H.1. Develop policy on engaging families and identifying and locating family members (April 2006)
 - J.1.b. Update Wisconsin Model to reflect standards (April 2006)
 - J.2. Service matching (July 2006)

Child Welfare Case Process Committee Overview
Wisconsin Program Enhancement Plan
Division of Children and Family Services
Department of Health and Family Services
February 2005
Page 2

The full committee will address the following tasks:

- T.1.a. Identify core CPS services – conduct survey, analyze results, evaluate availability/accessibility of services (October 2005)
- M.1.a. Agree on mental health practice in child welfare (January 2006)
- M.1.e. Update Wisconsin Model, WiSACWIS, and training (November 2006)

PEP Implementation Team

Child Welfare Case Process Committee

Access/Initial Assessment Workgroup

- Issue Access Standards
October 2005
- Develop policy on multiple CPS Reports
October 2005
- Review policy on case findings
Issue numbered memo
January 2006

Safety Workgroup

- Update Safety Standards
July 2005
- Issue instructions/documenting safety
October 2005
- Develop policy on assessing safety with relatives
July 2006

On-Going Services Workgroup

- Identify items for on-going standards from 5 year plan
July 2005
- Issue interim numbered memo on family interaction (visitation)
July 2005
- Facilitate focus groups to determine barriers to family engagement
October 2005
- Develop policy on caseworker contact with parent/family
October 2005
- Develop policy on family interaction (visitation) to include in on-going standards
January 2006
- Revise ongoing standards, including standards on family assessments
January 2006
- Develop policy on engaging families and identifying/locating family members
April 2006